

MEMORANDUM

TO: Potential 2006 Annual Conference Sponsors

FROM: Lisa R. Hahn, Chief
Private Security Services Section

We would like to express our sincere appreciation for the continued support of our past sponsors of the Annual Private Security Services Conference. This year the conference will be held at the **Ramada Plaza Resort Oceanfront located in Virginia Beach, Virginia** starting on Monday, October 2, 2006 with a Golf tournament. The conference will include several unique training tracks, in-service opportunities, a vendor show and an evening gala.

Thank you for considering becoming a sponsor of this conference; our funding is entirely dependent upon the contributions of individuals and companies from our constituency along with the registration fees. All contributions go towards an exciting, informative, invigorating conference. Sponsorship helps to reduce registration fees as well as provide many of the extras that enhance the quality of the Conference. Sponsorship donations cover the cost of breakfast, lunch and morning/afternoon breaks. Other expenses include high quality guest speakers, awards, an evening gala with music and much, much more.

All sponsors will receive recognition at the conference. A list of all Conference Sponsors are included in the conference registration packets, as well as displayed on signage throughout the conference. Additionally, sponsors will be posted on the Private Security Services Website.

If your company would like to sponsor or co-sponsor a specific event or give a general donation towards the conference, sponsorship forms are attached to this notification, or you may download them from our website. Please return the sponsorship form and donation to DCJS, to the attention of Lisa McGee on or before August 15, 2006 in order for us to proceed with our conference planning as well as to ensure you or your company are properly recognized.

We wish to thank you for your time in considering a sponsorship for the Private Security Conference and we look forward to hearing back from you soon. For conference information, please visit us on our website www.dcjs.virginia.gov/pss.

Should you need additional information, please feel free to contact Lisa McGee at (804) 371-2419 or email her at lisa.mcgee@dcjs.virginia.gov or Kim Freiburger at (804) 786-7534, kimberly.freiberger@dcjs.virginia.gov.

Conference Sponsorship Form

Please return on or before August 15, 2006

Please make all checks payable to:
Treasurer, Commonwealth of Virginia

COMMONWEALTH OF VIRGINIA
Department of Criminal Justice Services
Private Security Services Section
P.O. Box 10110, Richmond, VA 23240-9998
Phone #: (804) 786-4700; Fax #: (804) 786-6344
Website: www.dcjs.org/privatesecurity

Sponser: _____
Individual, Business or Training School Name

DCJS ID # _____ Contact Number: _____ ()

Contact Person: _____ E-Mail: _____

Sponsorship Program:

<input type="checkbox"/> Bronze	\$100 - \$999	Amount Sponsored: _____
<input type="checkbox"/> Silver	\$1000 - \$1999	Amount Sponsored: _____
<input type="checkbox"/> Gold	\$2000 - \$2999	Amount Sponsored: _____
<input type="checkbox"/> Platinum	\$3000+	Amount Sponsored: _____

Have you enclosed your check, payable to Treasurer, Commonwealth of Virginia: ☐ Yes ☐ No

For every \$500.00 contribution, an individual can be designated to receive free Registration to the Conference. Please list the designated attendee(s) and their identification number(s). We will send the free registration forms once the contribution is received.

_____ Name	_____ SSN or DCJS ID #
_____ Name	_____ SSN or DCJS ID #
_____ Name	_____ SSN or DCJS ID #
_____ Name	_____ SSN or DCJS ID #

If additional space is needed, please attach a separate sheet of paper

*Please return completed sponsorship form and contribution on or before August 15, 2006 to:

Department of Criminal Justice Services
Private Security Services Section
P.O. Box 10110
Richmond, Virginia 23240-9998